



BOARD OF SUPERVISORS MEETING  
MONDAY, JULY 19, 2021  
6:30 PM

[Susan M. Adams](#), County Administrator

Board of Supervisors Meeting Room

Carver-Price Education Complex

171 Price Lane, Appomattox VA 24522

[www.AppomattoxCountyVA.gov](http://www.AppomattoxCountyVA.gov)

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## BOARD OF SUPERVISORS

### SETTING OF AGENDA

### CITIZEN PUBLIC COMMENT PERIOD

*This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.*

### APPEARANCES

*These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.*

1. [21-2063](#)      **Resolution Honoring Appomattox Raiders Softball Team**  
Attached for your review and adoption is a Resolution honoring the Appomattox Raiders Softball Team for winning the Virginia High School League Class 2 State Softball Championship.  
**STAFF RECOMMENDATION: Adopt the attached Resolution honoring the Appomattox Raiders Softball Team.**  
Department:                      Board of Supervisors, Administration  
Documents:                      [Resolution-Raiders Softball Team.pdf](#)
2. [21-2072](#)      **Mr. Gary Wood, CEO/President & Mr. Galen Creekmore, Key Accounts & Member Engagement Representative - Central Virginia Electric Cooperative**  
Mr. Gary Wood, CEO/President and Mr. Galen Creekmore, Key Accounts & Member Engagement Representative with Central Virginia Electric Cooperative has requested to appear before the Board to provide an update on CVEC and Firefly Fiber Broadband.  
Department:                      Board of Supervisors, Administration

### ACTION ITEMS

3. [21-2059](#)      **Lynchburg Humane Society Contract - Kayla Marshall**  
At the June meeting, the Board discussed the letter from Lynchburg Humane Society indicating its desire to shelter all of the Appomattox pets at the Lynchburg location. The Board requested staff to prepare a report of the Pros/Cons of entering into the new relationship with LHS. Ms. Marshall is prepared to present the findings. The Board also suggested that a public hearing be held to receive comments on a new lease. If it is the Board's desire to hold a public comment opportunity for the Appomattox County citizens prior to addressing the request from LHS, please authorize staff to schedule and advertise the Public Hearing for Monday, August 16, 2021 at 7:00 p.m.  
Department:                      Board of Supervisors, Administration

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4. [21-2058](#) **Schedule Public Hearing - Animal Control Ordinance**  
Please authorize staff to schedule and advertise a Public Hearing for Monday, August 16, 2021 at 7:00 p.m. to receive comments on a proposed Animal Control ordinance that would create a civil penalty for not vaccinating dog/cats for rabies that are 4 months old and over; and a civil penalty for not purchasing County dog licenses.  
**STAFF RECOMMENDATION: Authorize staff to schedule and advertise a Public Hearing for Monday, August 16, 2021 at 7:00 p.m. to receive comments on a proposed Animal Control ordinance.**  
Department: Board of Supervisors, Administration  
Documents: [Animal Control Ordinance.pdf](#)
5. [21-2067](#) **Virginia War Memorial Foundation Donation**  
Attached for your review is a letter from Mr. Robert M. "Bo" Dyess, US Army, Major General (Retire) asking the Board to support the work of the War Memorial to honor veterans, preserve history, educate the youth and inspire patriotism in all.  
**STAFF RECOMMENDATION: Consider the request to support the War Memorial. This request was not received during the budget preparation and no funds have been approved for the request.**  
  
Department: Board of Supervisors, Administration  
Documents: [Virginia War Memorial Foundation.pdf](#)
6. [21-2070](#) **Advantus Strategies - Rural Solar Development Coalition Invoice**  
The attached letter of request was received from Advantus Strategies who organized the Rural Solar Development Coalition in 2020. Last year, Appomattox County opted to pay a \$2500 member fee instead of the \$5000 requested member locality fee.  
**STAFF RECOMMENDATION: Consider the request from Advantus Strategies and authorize staff to proceed accordingly.**  
  
Department: Board of Supervisors, Administration  
Documents: [Rural Solar Development Coalition.pdf](#)
7. [21-2042](#) **Commissioner of the Revenue Refund Request**  
Mrs. Sara Henderson, Commissioner of the Revenue is requesting the following to be paid from line item 1209-5803:  
1) Refund Toyota Lease Trust **\$482.23** for 1st half 2021 personal property taxes. The vehicle was assessed in Frederick County.
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**STAFF RECOMMENDATION: Consider the above refund from the Commissioner of the Revenue and supplement \$482.23 to 1209-5803. No new local funds are required.**

Department: Board of Supervisors, Administration

Documents: [Commissioner of the Revenue Refund Request.pdf](#)

8. [21-2064](#)

**Carry Forward Funds Request - FY 2022 Budget**

Please re-appropriate the following carry forward funds from the FY 2021 operating budget to the FY 2022 operating budget:

**Sheriff**

3102-1007	Traffic Safety OT	\$11,127.62
3102-5804	TRIAD (Donations Only)	\$1,224.58
3102-5810	Equipment (Donations)	\$800.00

**DARE**

3106-5401	Office Supplies	\$2,644.34
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**Animal Control**

3501-5804	Donations Only	\$1,643.24
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Department: Board of Supervisors, Administration

9. [21-2054](#)

**Courthouse Security Fund**

Please transfer by consent **\$2,267.76** from the Courthouse Security Fund and appropriate to 3102-1006 Courthouse Security Position for the FY 2021 budget.

**STAFF RECOMMENDATION: Transfer by consent \$2,267.76 from the Courthouse Security Fund and appropriate to 3102-1006 Courthouse Security Position. No new local funds are required.**

Department: Board of Supervisors, Administration

**COMMITTEE APPOINTMENTS**

10. [21-2060](#)

**Board of Zoning Appeals Appointment**

At the June 21, 2021 meeting, the Board tabled to the July meeting the Board of Zoning Appeals appointment nomination for recommendation to the Judge. This position will fill the unexpired term of James Cheatham, ending June 30, 2022.

**STAFF RECOMMENDATION: Submit a nomination to the Judge for an appointment to fill the vacancy on the Board of Zoning Appeals.**

Department: Board of Supervisors, Administration

11. [21-2061](#)

**Social Services Board Appointment**

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Mr. Samuel Carter's current term on the Social Services Board ended June 30, 2021 and he is eligible to serve for another 4-year term. Mr. Carter has agreed to serve for another 4-year term upon reappointment by the Board.

**STAFF RECOMMENDATION: Reappoint Mr. Samuel Carter to serve for another 4-year term, ending June 30, 2025 on the Social Services Board.**

Department: Board of Supervisors, Administration

12. [21-2068](#)

**Library Board of Trustee Appointments**

Please consider the re-appointment of Elizabeth Gilliam, Falling River District, for another 4 -year term ending June 30, 2025; the re-appointment of Cynthia Hall, Wreck Island District, for another 4-year term ending June 30, 2025 and the re-appointment of Susan Williams, Appomattox River District, for another 4-year term ending June 30,2025.

**STAFF RECOMMENDATION: Consider the re-appointment of Elizabeth Gilliam (Falling River District), Cynthia Hall (Wreck Island District, and Susan Williams (Appomattox River District) for 4-year terms, ending June 30, 2025. The Librarian communicated that all are willing to serve for another term, if reappointed.**

Department: Board of Supervisors, Administration

Documents: [Committee & Boards.pdf](#)

**CONSENT AGENDA**

*The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.*

13. [21-2043](#)

**Invoices Submitted for Payment**

Please review the attached invoices and approve for payment:

July 6, 2021 - FY 2021	\$38,098.01
July 15, 2021 - FY 2021	\$278,950.11
July 16, 2021 - CSA FY 2021	\$203,953.98
<b>TOTAL - FY 2021</b>	<b>\$521,002.10</b>

July 7, 2021 - FY 2022	\$139,560.64
July 14, 2021 - CSA FY 2022	\$360.00
July 19, 2021 - FY 2022	\$922,532.79
<b>TOTAL - FY 2022</b>	<b>\$1,062,453.43</b>

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**STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.**

Department: Board of Supervisors, Administration

Documents: [Invoices Submitted for Payment.pdf](#)

14. [21-2044](#)

**Minutes**

Please review and adopt the following DRAFT minutes for approval:

June 21, 2021 Regular Board of Supervisors Meeting

Department: Board of Supervisors, Administration

Documents: [June 21, 2021 BOS Meeting Minutes.pdf](#)

15. [21-2065](#)

**Economic Development- Tobacco Commission Funding**

Please supplement by consent and appropriate the following to the FY 2022 budget:

8105-6007 Special Projects **\$600,000.00**

RE: Tobacco Commission funds received for CVEC broadband. These funds will be disbursed to the EDA who will pay them to Central Virginia Electric Cooperative.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

16. [21-2052](#)

**Capital Projects**

Please supplement by consent and appropriate the following to the FY 2021 budget:

9104-7014 County Capital Projects **\$5,100.00**

RE: Reimbursement from Jamerson-Lewis Construction for professional services paid to MRG Consulting, LLC for renovation/construction project at the High School.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

17. [21-2053](#)

**County Administration**

Please supplement by consent and appropriate the following to the FY 2021 budget:

1201-5401 Office Supplies **\$95.98**

RE: Refund from Office Depot for returned supplies.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

18. [21-2057](#)

**Animal Control**

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- Please supplement by consent and appropriate the following to the FY 2022 budget:
- |           |           |                |
|-----------|-----------|----------------|
| 3501-5804 | Donations | <b>\$20.00</b> |
|-----------|-----------|----------------|
- RE: Donation received from an anonymous person.
- STAFF RECOMMENDATION: No new local funds are required.**
- Department: Board of Supervisors, Administration
19. [21-2051](#) **Building & Housing Department**
- Please supplement by consent and appropriate the following to the FY 2021 budget:
- |           |           |                 |
|-----------|-----------|-----------------|
| 3401-6001 | Levy Fees | <b>\$324.90</b> |
|-----------|-----------|-----------------|
- RE: 2% State levy fees collected on all building permits issued for 4th Quarter (April - June 2021).
- STAFF RECOMMENDATION: No new local funds are required.**
- Department: Board of Supervisors, Administration
20. [21-2055](#) **Comprehensive Children's Act (CSA)**
- Please supplement by consent and appropriate the following to the FY 2021 budget:
- |           |                       |                     |
|-----------|-----------------------|---------------------|
| 5310-3001 | Professional Services | <b>\$738,305.87</b> |
|-----------|-----------------------|---------------------|
- RE: Reimbursement from the State for CSA services provided.
- STAFF RECOMMENDATION: No new local funds are required.**
- Department: Board of Supervisors, Administration
21. [21-2056](#) **Treasurer's Office**
- Please supplement by consent and appropriate the following to the FY 2021 budget:
- |           |           |                   |
|-----------|-----------|-------------------|
| 1213-5808 | DMV Stops | <b>\$5,425.00</b> |
|-----------|-----------|-------------------|
- RE: DMV stops issued by Treasurer for unpaid personal property taxes.
- STAFF RECOMMENDATION: No new local funds are required.**
- Department: Board of Supervisors, Administration
22. [21-2047](#) **J. Robert Jamerson Memorial Library**
- Please supplement by consent and appropriate the following to the FY 2021 budget:
- |               |                 |                 |
|---------------|-----------------|-----------------|
| 7301-5411     | Books           | \$94.15         |
| 7301-5401     | Office Supplies | \$250.75        |
| <b>TOTAL:</b> |                 | <b>\$344.90</b> |
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Please supplement by consent and appropriate the following to the FY 2022 budget:

7301-5411	Books	\$20.25
7301-5401	Office Supplies	\$44.25
<b>TOTAL:</b>		<b>\$64.50</b>

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

23. [21-2050](#)

**Sheriff's Department**

Please supplement by consent and appropriate the following to the FY 2021 budget:

3102-1002	Overtime	<b>\$2,747.16</b>
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RE: Reimbursement from the School Board for security performed during Spring sporting events (\$1,732.75); Reimbursement from the School Board for security performed at the High School baseball and soccer games (\$1,014.41).

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

24. [21-2049](#)

**Sheriff's Department - DARE Program**

Please supplement by consent and appropriate the following to the FY 2022 budget:

3106-5401	Office Supplies	<b>\$50.00</b>
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RE: Donation received from J. Lamont and Jacqueline Hancock for the DARE program.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

25. [21-2048](#)

**Department of Social Services**

Please supplement by consent and appropriate the following to FY 2021:

5301-2002	VRS	\$12,106.03
5301-2006	Group Life	\$884.60
5301-2002	ICMA-RC	\$1,288.48
<b>TOTAL:</b>		<b>\$14,279.11</b>

RE: Reimbursement from DSS for June, 2021 payroll deductions.

**STAFF RECOMMENDATION: No new local funds are required.**

Department: Board of Supervisors, Administration

**ITEMS REMOVED FROM CONSENT**

**ATTORNEY'S REPORT**

**ADMINISTRATOR'S REPORT**



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## REPORTS AND INFORMATIONAL ITEMS

26. [21-2046](#) **Robert E. Lee Soil & Water Conservation District Board of Directors Meeting**  
Attached for your review is a copy of the May 27, 2021 monthly Board of Directors meeting minutes from the Robert E. Lee Soil & Water Conservation District.  
Department: Board of Supervisors, Administration  
Documents: [Robert E. Lee Soil & Water Meeting Minutes.pdf](#)

## SUPERVISOR CONCERNS

*This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.*

## UPCOMING MEETINGS

**Monday, August 16, 2021 @ 6:30 PM**  
Regular Scheduled Meeting  
Board of Supervisors Meeting Room  
171 Price Lane, Appomattox, Virginia

## ADJOURNMENT